

WEST YORKSHIRE CTC

ANNUAL GENERAL MEETING

1.30 pm, Sunday 1 November 2015

at The Oddfellows Rooms, Unity House, 3 Coleridge Street, Halifax HX1 2JF

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

3. MATTERS ARISING

4. REPORTS

- 4.1 Committee Report
- 4.2 Treasurer's Report
- 4.3 Auditor's Report and appointment of auditor
- 4.4 Member Group and other Reports
 - 4.4.1 Calderdale CTC
 - 4.4.2 Cycle Queensbury
 - 4.4.3 Others

5. UPDATE FROM CTC COUNCIL

(If a Councillor is present he/she will be invited to speak on what's happening nationally.)

7. ELECTION OF OFFICERS

- 6.1 President
- 6.2 Secretary
- 6.3 Treasurer
- 6.4 Events Secretary
- 6.5 Awards Secretary
- 6.6 Publicity Officer
- 6.7 Registration Officer
- 6.8 Welfare (complaints and discrimination)
- 6.9 Welfare (protection and safety)
- 6.10 Vice-Presidents (up to four)

(CTC mandates that, as a group controlling funds, we must appoint a Chairman, Secretary and Treasurer, and the committee must appoint a Registration Officer, Welfare Officer and Promotions Officer. We call the Chairman 'President' by custom.)

7. ANY OTHER BUSINESS

Motion 1

“Having been informed by CTC that Calderdale CTC and West Yorkshire CTC were deemed by HQ to be separate bodies from 2012, this meeting authorises the West Yorkshire CTC Committee to make such transfers of funds and assets as would be appropriate to such a separation, in line with the formula agreed and implemented at the time of withdrawal of the former Huddersfield Section from West Yorkshire CTC”

Motion 2

“This meeting, recognising that the only function West Yorkshire CTC currently carries out is the co-ordination of a West Yorkshire CTC events programme and associated awards scheme, requests the current committee to consider the options, if any, for future operation available to West Yorkshire CTC and to bring a proposal to a meeting called expressly for the purpose.”

Rationale for Motions 1 & 2

On the secession of the former Huddersfield Section from West Yorkshire CTC along with its postcode area and also postcode areas mainly within Kirklees, Wakefield, Castleford and Pontefract, it was agreed that West Yorkshire CTC would continue to be the parent group within the remaining Leeds, Bradford and Calderdale areas to provide support and an umbrella group for any new CTC group that might be formed in the area, and with Calderdale CTC and West Yorkshire CTC retaining their then association. Accordingly, assets which may have gone to Calderdale had they decided to become a separate group at that time were retained within West Yorkshire CTC.

We became aware recently that changes in CTC member group policy in 2012 had the effect that the formal relationship that had existed until then ceased to be possible. In hindsight, it would have been good to be informed that Calderdale CTC and West Yorkshire CTC had become completely separate groups. As a result, West Yorkshire CTC holds funds which more properly belong to Calderdale CTC. Motion 1 seeks to restore the position which would have resulted if the changed relationship had been properly recognised at the time. There is probably a case to carry that forward to the present day to recognise that both groups have acted as if there were still a formal relationship between them, and that Calderdale CTC may have been financially disadvantaged as a result.

With the two organisations formally separate, the current organisational structure of West Yorkshire CTC as a formal member group may not be appropriate to the functions it carries out, necessitating as it does a significant amount of administrative work. It may be that an alternative arrangement within CTC's local member group structure, for example as an organising committee, may be appropriate. While this particular option was not considered in earlier discussions, it may be a more palatable option than to disband, and leave at least a nominal presence covering the current West Yorkshire CTC area. The advantages and disadvantages of this approach will need to be explored thoroughly. The second proposal allows this to be pursued. Any change in status – including disbandment – requires us to hold a special general meeting to approve it, and inevitably any arrangements are also subject to ratification by CTC nationally.

WEST YORKSHIRE CTC

ANNUAL GENERAL MEETING

1.30 pm, Sunday 2 November 2014

at The Oddfellows Rooms, Coleridge Street, Halifax

MINUTES

Present: C Boulton (Chair), R Anderson, C Cable, C Crossland, J Greene, C Hare, G Joyce, J Keighley, A Norfolk, G Pearce, H Pearce, E Reather, J Whiteley, H Wilcock,

1. APOLOGIES FOR ABSENCE

H Bolton, J Crossland, L Keighley, A Spurr, M Bolt

2. MINUTES OF PREVIOUS MEETING

were accepted as accurate

3. MATTERS ARISING

None

4. SECRETARY'S REPORT

The Chair noted that he had undertaken a lot of the preparatory work for today's meetings, as the Secretary had been very busy with other work. CC thanked him for this. A Committee Report, covering more ground than a Secretary's report, was accepted.

5. TREASURER'S REPORT

JK introduced the accounts and explained how they were made up for the benefit of members. The results were healthy and the report and accounts were accepted.

6. AUDITOR'S REPORT

The auditor's report would follow within the next fortnight before submission of the accounts to CTC HO.

It was agreed to re-appoint Robert Keighley as auditor.

7. REGISTRATION OFFICER'S REPORT

The registration officer's report was accepted.

Membership had shown a small increase, but there was still a need to look at ways of retaining membership and including members in our activities. The use of email to contact members and advertise activities and events had been a constructive means to this end, and a further email out was being prepared.

8. WELFARE OFFICERS' REPORT

There was nothing to report. This was accepted.

9. EVENTS SECRETARY'S REPORT

Events had once again proved a financial success. They had done this because of the large number of people taking part and the enthusiasm of volunteers who made riders welcome. The success of these events would not have been possible without these volunteers, who were worthy of our gratitude.

The Events Secretary's report was accepted.

There was still time for new events to be registered for next year, and anybody wanting to organise an event should contact the Events Secretary.

10. MEMBER GROUP AND OTHER REPORTS

1. Calderdale CTC

Calderdale CTC was in good health. There had been a well-attended ride leader training session that had been translated into practice on regular and popular rides. Better communications via web and email had supplemented printed ride programmes and information in the press, and seemed appreciated by members. This was reflected in a steady increase in participation.

On RtR, RA hoped that CityConnect between Leeds and Bradford would act as an example of cycle facilities for other parts of West Yorkshire.

The Chair noted that Calderdale CTC appears to be a thriving group active in several areas and an exemplar of much good practice

2. Leeds CTC

Members of CTC in Leeds continued to be involved in riding activities, some under the umbrella of Leeds Cycle Campaign, and in events organised under the aegis of West Yorkshire CTC. Campaigning was an important part of LCC's activities, and CTC members had maintained an active role. This realignment of cycling activities meant that in effect, the informal group Leeds CTC had ceased to exist in its own right. The Committee had agreed to report this to CTC National Office.

3. CYCLE QUEENSBURY

While an affiliated club rather than a member group, West Yorkshire CTC has given support to Cycle Queensbury in recognition of its aims to encourage cycling in Queensbury. The results have been impressive, attracting a substantial number of novice cyclists including a high proportion of women and children to try out cycling in various events.

These reports were accepted.

11. CTC COUNCIL REPORT

Arthur Spurr was unable to attend, but hoped to come to the forthcoming Calderdale CTC AGM. It was noted that Lizzie Reather and Martyn Bolt were our newly elected councillors. Lizzie Reather noted several issues that need to be raised imminently at both regional and national level, including:

1. A draft cycling delivery plan needs to be firmed up, with a requirement for funding to be included in the Chancellor's Autumn Statement.
2. Government must be lobbied for changes in the current approach that at the moment prioritises motorised traffic flow over the needs of cyclist and pedestrian traffic.
3. The new CTC CEO wants CTC to be strong and sustainable, possibly with a smaller Board
4. CTC needs to work out how to campaign for cycling at a regional level (in our case at West Yorkshire level, rather than just at local level (e.g. Calderdale) or at national level.

12. ELECTION OF OFFICERS

Chris Boulton thanked officers for their work in the past year.

The following officers were elected for 2014-2015:

POST		PROPOSED	SECONDED
President	C Boulton	J Whiteley	C Hare
Secretary	C Crossland	J Whiteley	C Hare
Treasurer	J Keighley	J Whiteley	C Hare

Events	C Crossland	H Wilcock	C Bromley
Awards	C Crossland	H Wilcock	C Bromley
Publicity/Promotion	C Cross	H Wilcock	C Bromley
Registration	H Bolton	J Whiteley	J Keighley
Welfare (complaints & discrimination)	J Whiteley	G Joyce	J Greene
Welfare (protection & safety)	D Dodwell	G Joyce	J Greene
Vice Presidents	H Wilcock	J Whiteley	G Pearce
	C Hare	J Whiteley	G Pearce
	J Greene	J Whiteley	G Pearce
	J Whiteley	J Whiteley	G Pearce

13. OTHER BUSINES

DISCUSSION: To consider the options for the future of West Yorkshire CTC

Members discussed a paper prepared by the Chair and Secretary that proposed several options for the future of West Yorkshire CTC, and by direct consequence, the future of Calderdale CTC. These included (but were not restricted to) dissolution, conversion to an organising committee, and merger.

Members considered what needed to be done and what the structural options were, also what functions were needed. These included:

1. Campaigning at West Yorkshire level.
2. Events at West Yorkshire level
3. Regular activities at West Yorkshire level
4. Existence of a member group at West Yorkshire level that could take responsibility for a growing CTC membership .

Parts of these could take place within a federation of other groups that did not fit CTC's member group model, but overall there was a good case for CTC organisation at a West Yorkshire level.

PROPOSITION:

It was agreed to delegate the Committee to consider options for the future of West Yorkshire CTC, to consult with members and member group(s) regarding the options, and to bring proposals to the AGM in 2015.

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REPORT FROM THE COMMITTEE

West Yorkshire CTC (WYCTC) covers that area of the West Yorkshire local authorities not covered by Huddersfield and District CTC. Although Calderdale CTC is not, we discovered recently, a constituent group of WYCTC, we work very closely with them, as the only major thriving CTC group in our area.

WYCTC's main activity is the co-ordination of a programme of rides and associated awards scheme, but we also keep a watch on the development of cycling more generally in our area.

Rides

2015 saw the usual programme of rides, from short local events up to a 600km Audax, the majority of them regular events on our programme. For the last few years, the events have been run by Calderdale CTC and our friends in Huddersfield and District CTC, together with one or two run by local affiliated clubs but within our programme, and branded and overseen in the same way. This year, Huddersfield & District CTC did not run any events and neither did the affiliated clubs. This may change in 2016

We hold a regular get-together around Easter, which was appreciated by all who attended, although there were not enough people attending to ensure that the event was financially successful. Some of the Audax events were geared towards qualification for the quadrennial Paris-Brest-Paris Randonnée. Six riders from WYCTC completed PBP successfully, although many more from outside our area rode our events to qualify.

Other matters

WYCTC was represented on the Advisory Group to the programme Board for the government's 'Cycling Cities ambition grant' (CCAG) awarded to Leeds and Bradford, the principal components of which are a 'Superhighway' between the cities and the upgrading of the Leeds to Shipley section of the Leeds-Liverpool canal towpath. The latter is now complete, not without some headaches along the way, and the former will be completed in 2016, with some sections hopefully opening earlier.

The second phase of CCAG will have a wider geographical spread, and we expect CTC to again be involved in an advisory capacity. For this phase, the focus moves to Kirklees, Calderdale and Wakefield, though there are some further developments in Leeds and Bradford.

The future

It has been pointed out to us that Calderdale CTC is now regarded by CTC nationally as a completely separate group, not subordinate to WYCTC. As the main – indeed almost the only – activity of WYCTC is the co-ordination of the West Yorkshire rides programme, the committee believes that our status as a local group may no longer be appropriate. We are therefore bringing proposals to the AGM to sort out the financial aspects of recognising the new situation, and seeking approval to come forward with alternative proposals for the future structure, if any, of the group.

Chris Boulton, President

Chris Crossland, Secretary

October 2015

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Treasurer's report and accounts

This report will be distributed at the meeting

Auditor's Report

This will be given verbally at the meeting

Welfare Officers' report

This will be given verbally at the meeting

**West Yorkshire CTC
Annual Membership Report, October 2014**

This year there has been a welcome increase in membership.

	Members	Joined during the year (based on 'joined date')	Left during the year (calculated)
1 Oct 2009	1512		
1 Oct 2010	1507	228	233
1 Oct 2011	1517	180	170
1 Oct 2012	1506	210	221
1 Oct 2013	1526	167	147
1 Oct 2014	1588	248	186
1 Oct 2015	1590	222	220

The membership total includes those with voting rights, i.e. The Big Bike Revival, Trial, CTC staff, Disabled/carer, Go Bicycle, Honorary and Professional categories. In addition, there are 62 affiliated members and 24 affiliated clubs (listed below).

Affiliated clubs:

Archway	Barnardos Bikes Keighley	Boston Spa Cycling Club
Becycling	Chellow Heights SEN	Condor Road Club
Cycle Queensbury	Cycle Re Cycle	Fun on Wheels
Halifax Imperial Wheelers	Ilkley Cycling Club	Leeds Adapted Cycling
Leeds Bike Mill	Leeds Cycling Action	Lister Park- Bradford
Manningham/Heaton Cy	Pedallers Arms	Queens Sports Club
Seacroft Wheelers	The Bradford Bikery	Valley Striders CC
Wetherby Wheelers	Yorkshire Road Club	Zara Bike Hub

Humphrey Bolton

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Calderdale CTC Annual Report

This is the Annual Report of the Committee of Calderdale CTC and is presented to the 2015 AGM for adoption and approval. It covers the period from 1st October 2014 to 30th September 2015.

Social Events and Awards

Once again our annual awards evening and dinner was held at the Shay Stadium Banqueting Suite on 14 March 2015 attended by 54 CTC members and guests. Our guest speaker this year was Arthur Spurr, CTC Councillor for our region until earlier this year. Arthur gave us some amusing anecdotes about his personal cycling career as well as an insight into the workings of CTC Council gained over his 10 years in office. He ended by looking forward to some of the changes that can be expected in CTC nationally.

Following his talk, Arthur presented awards to the following prizewinners -

Sands Trophy - for greatest achievement in organising events and leading rides - Martin Bird and Chris Crossland ;

The Johnson Trophy – for the Junior member aged between 14 and 18 with the greatest participation in events, standard rides, and Group & District Association activities – ;Kathleen Foster

Norman Riley Trophy - for greatest participation in group activities- ; Martin Bird

Jubilee Trophy - for greatest participation in events, standard rides, section and DA meetings and functions – ; Chris Crossland and Luke Robinson

May Evans Trophy (opposite sex award to Jubilee Trophy) – ; Nerys Rolinson

Novice Cup – to the member aged under 14 years with the greatest participation in events, standard rides, and Group & District Association activities – ;Harry Keighley

The Simplex Trophy for meritorious achievement was awarded to John Keighley On Friday evenings during the Winter Period October 2014 – March 2015 the Group held a Clubnight session at the Oddfellows Rooms. Our new Clubroom Secretary, John Whiteley, produced an interesting and varied programme of cycling and non cycling topics presented by informative and entertaining speakers . Attendances averaged 28.5 , with a maximum of 43.The CTC Committee would like to thank to John for all his hard work in putting the programme together, and to the rota of other volunteers for providing the refreshments on club nights. We also thank those members who gave talks and presentations as part of the programme.

Other social events held during the year included the Christmas Dinner held on 21 December 2014 at the Griffin, Barkisland, the Walking Weekend in Silverdale (28/30 November 2014) and the opening (2 April 2015) and closing (24 September 2015) supper runs to the New Inn at Mount Tabor. All well attended and enjoyable as ever.

Rides and Events Programme

Once again Calderdale CTC organised a series of weekly rides and special events of many types and distances, from 10 miles to over 375 miles. These included joint rides with Cycle Queensbury and Huddersfield and District CTC. Further information on these rides will be given in the individual reports elsewhere on the AGM agenda. Particular highlights included the regular West Yorkshire CTC Audax events, supported by many of our members, and the John Radford Memorial ride, organised by Huddersfield CTC but involving many of our members as participants. Unfortunately, our Tour de Yorkshire ride was called off due to terrible weather. Our Autumn Tints rides continued to attract high

numbers, as did some of our Thursday evening rides in the summer. Once again our thanks are due to the many members who gave up their time to plan and organise these rides. Four of our members successfully completed the Paris -Brest – Paris Audax this year and five of our members took part in a twinning visit to Aachen, hosted by the local cycling club.

External Relations

Calderdale CTC has continued to engage in the provision of cycle infrastructure by liaising with the key providers such as Calderdale Council, West Yorkshire Combined Authority and Northern Rail directly and through consultative groups such as the Calderdale Cycling Forum and the Northern Rail Cycle Forum. Unfortunately, the former has not met regularly but a Calderdale Cycling Conference was held in November for Council members and officers. We have also maintained an interest in cycling matters in adjacent districts through attendance at the Bradford and Kirklees Cycling Forums and Leeds Cycling Campaign group.

Apart from continued pressure for cycle-proofing major highway schemes, the emphasis has been upon the early stages of planning the City Connect 2 route from Todmorden to Cooper Bridge, mostly using the canal towpath. The next year should see project delivery commence, bringing a much needed traffic free route along the Calder valley a stage nearer.

Relations with CTC Headquarters

Each month CTC HQ supply the Registration Officer / Secretary with details of the CTC Members resident in the area we represent i.e Halifax (all postcodes), OL14 (Todmorden), HD6 (Brighouse), BD6, BD12 and BD13 (Queensbury/ Shelf/Wibsey). At the end of September 2015 there were 413 CTC members resident in this area, as compared with 388 at the same time in 2014. We have tried to follow the changing picture of CTC Council and staff changes at HQ but this is ongoing and our new Councillors, Martin Bolt and Lizzie Reather, have tried to keep us informed. Nobody was able to attend the national AGM, held in London this year.

CTC Calderdale Committee

Chris Crossland completed his second year as President/Chair and we have retained our other Committee members this year: we are grateful for everyone's input and time. Kevin Merrison continued in his role of webmaster and our website and Facebook group continue to be well used, providing information about our rides and events and a forum for discussion, accessible by PC, smartphone and tablet. We attracted over around 7000 visitors to the site, and 250 people are signed up to our Facebook page. Apart from carrying details on our weekly rides, the Halifax Courier continues to feature stories about our activities and on cycling generally.

Reid Anderson continued in the role of Right to Ride officer and has had another busy year working to achieve improved cycling facilities through dialogue with the key organisations. Cllr. Dot Foster has provided valuable help and support as Cycle Champion, liaising with officers and other portfolio holders on key cycling issues

Graham Joyce, Secretary, on behalf of the Calderdale CTC Committee

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Cycle Queensbury Annual Report

Cycle Queensbury AGM on Tuesday 3 November 2015, 7pm

at Baptist Chapel, Chapel Street, Queensbury BD13 2PZ

Come and meet us, have your say, give us your ideas, get involved!

FREE PIE AND PEAS to all who book – email cyclequeensbury@gmail.com

In the last 12 months Cycle Queensbury:

1. Ran a 'Winter Warmer' event on the Great Northern Railways Trail with food and hot toddy at Summers Farm
2. Ran a Bike Easter Egg Hunt on the Trail
3. Organised free 'Learn to Ride without Stabilisers' Courses for 45 children
4. Gave free 1:1 cycle training and cycle maintenance sessions to adults
5. Ran a Family Fun Rides Day attended by 250 people, with help from the local Cyclists Touring Club
6. Advertised local cycling events via our Facebook page
7. Supported the campaign to open the Queensbury Tunnel
8. Commissioned a Feasibility Study into Safer Streets in Queensbury
9. Attended a cycle camping weekend at the York Cycle Rally
10. Loaned out bikes to adults and children in the community
11. Provided rides on the Community Tandem for a resident with a disability.
12. Found cycle buddies for riders through our Facebook page

What would you like us to do in 2016? Come to the AGM and share your ideas.

Visit our website at www.cyclequeensbury.org.uk

Keep in touch with us at <https://www.facebook.com/groups/cyclequeensbury>

Contact us on info@cyclequeensbury.org.uk